

# A1 poster template user guide

## About the poster templates

We have provided PowerPoint project poster templates for each topic. Each poster has space for:

- A title
- A fact box with names, institution, contact information and a short project summary
- Pictures
- Text

Please select high resolution (300dpi) images that will reproduce well at 168mm wide x 169mm deep. Your images will autoformat or if you prefer, you can crop your images to size before you place them. Please check copyright of text and photos before using and permissions from any people in your photos.

The font is Calibri. This should not be changed. The text size has been chosen for readability at a distance so please write to fit.

**Science and our sustainable world**

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**Name 2**  
**Institution**  
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text subject areas

**Contact information**  
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www.science.on.u

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**Inclusive science**

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**Innovation in science education**

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**Creativity in science education**

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**Cooperation between countries**

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**Science and its applications**

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## What to put in the poster

Inclusive science



### Title! Making a great poster is easy if you keep it simple.

Here you have about 50 words to get a summary of your activity across. What did you do, how long did it take, and what was the outcome?

This section needs to be punchy, so it is in bold, but you can use a non-bold format too if you want.

- ★ Your name!
- Your collaborators name!
- 🏠 Where you work
- ✂ What subject do you work in?
- Are you a primary teacher? A Maths specialist?

Contact information

Email, or twitter, a website or postal address!

[www.mywebsite.com](http://www.mywebsite.com)

@amazingscienceteacher



**What my project is about**

We want the visitor to be able to look at this poster and know what you did. So here you could say how you had the idea for your activity, and how you got it going.

**How it works, how others could do it too**

What equipment is needed? How do you use it? Can they download instructions?

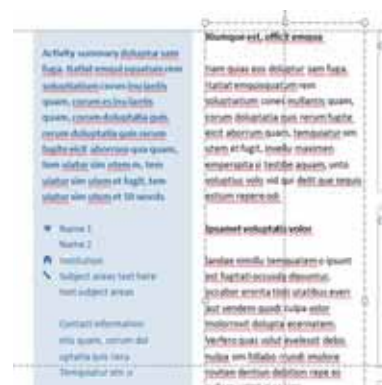
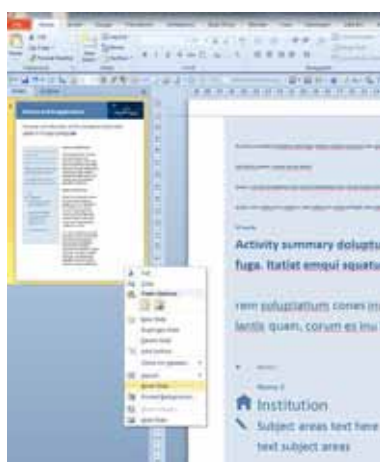
This whole box has room for about 135 words to describe how to do your project. The pictures can help too!

**There are two headings suggested but you can make new headings in this box too if you want to!**




If you make an error you can use the [CTRL] + [Z] or [F2] keystrokes to step backwards in formatting (this applies to most formatting functions but not all).

...which will reset the templates to default formatting.



## Advanced guide to text styles

**Innovation & sustainable world templates** feature:

Text placeholders in the tinted areas. These designate the area to be typed into, to show you the area and maximum number of words to be used in any specific placeholder.

**Placeholder 1** has five levels of formatting. By clicking into a text line and using the increase or decrease list level command or by pressing the TAB key you can cycle through the five levels.

Level 1 - Star Bullet and indented roman text

Level 2 - House Bullet and indented roman text

Level 3 - Pen Bullet and indented roman text

Level 4 - Indented Bold text

Level 5 - Indented roman text

### Placeholder 2

Dual column placeholder automatically runs between columns and auto-balances text.

Level 1 - Bold Text

Level 2 - Roman text

Level 3 - Level 2 Indented Roman text

Level 4 - Level 3 Indented Roman text

Level 5 - Level 4 Indented Roman text

### Text Placeholders 3, 4 and 5

Level 1 - Bold Text with line space after

Level 2 - Roman text

Level 3 - Level 2 Indented Roman text

Level 4 - Level 3 Indented Roman text

Level 5 - Level 4 Indented Roman text

**Co-operation & Creativity templates** as above with the exception of the tinted text area having two single column placeholders instead of one single column and one dual column. Placeholders 1 and 2 are in a different order on this template and the Inclusive science template from the templates above.

**Inclusive science & Science & its applications templates:** These have a single column placeholder with the styles as in Text Placeholders 3, 4 and 5.

